

St. Catherine of Alexandria

Minutes - Finance Council Meeting

March 25, 2025 – 3:00 pm

(This meeting satisfies the requirement for the annual Corporate Board Meeting)

Members Present: Fr. Paul Duchschere, Steve Jorissen, James Nelson

Members Present on Zoom: Jeff Bopp

Others Present: Jessica Storhoff, Nick Lee

Members Absent: Rhonda Fairfield

Opening Prayer - Led by Fr Duchschere

I. Additions to the Agenda – No additions

II. Approval of the Minutes – Jeff moved to approve the meeting minutes from February 18, 2025/ James seconded/ all in favor minutes approved.

III. Financial Review - Steve Jorissen presented the financials stating that the church is doing well, the school is getting close to budget, need to keep an eye on things. James moved to approve the financial reports presented/ Jeff seconded/ finance report approved.

IV. Old Business:

Day Care Update – Director hired, very excited to start, lots of experience.

Capital Campaign update – Some pledges have been paid in full. Money is coming in each month. Campaign went very well.

St. Catherine Improvements – Flooring project, HVAC project are underway in areas, some areas waiting till school gets out. Roofing project will start as soon as the weather is warm enough.

Fiscal Year 25-26 Budget Timeline – Start after March Close

- Diocese guidelines – Jess has already gotten these
- Two year ago actual – Steve has this
- Last year actual – Steve has this
- Thru March actual – will get when reconcile bank statement and have end of month reports
- Current full year budget – Steve has this

V. New Business:

New Gas Contract

- MDU Uninterruptible – Jess has already reached out and told them that we will need uninterruptible gas for the fall/winter with the new H Vac system
- Other? – Rainbow will need to be told that we will not sign a contract with them this fall.

VI. Other: Next meeting Tuesday, April 15, 2025 at 4:00 pm

VII. Adjourn and Closing Prayer: Fr. adjourned the meeting and said the closing prayer.

Respectfully submitted by Jessica Storhoff